



OFFICIAL RULES & FRAMEWORK

RULEBOOK

2026

A Comprehensive Framework for the Recognition of
Sporting Excellence in the Republic of Namibia

Namibia Sports Commission

Issued 15 July 2026 · In accordance with the Namibia Sports Act, Act No. 12 of 2003 · Citation: NASA Framework 2026

FOREWORD

A Message from the Namibia Sports Commission

The Namibia Annual Sport Awards Framework represents the culmination of extensive consultation, review, and benchmarking against international best practices. This Framework establishes a comprehensive, transparent, and credible system for recognising sporting excellence in the Republic of Namibia.

The Namibia Sports Commission, established under the Namibia Sports Act, Act No. 12 of 2003, is mandated to “determine and give national sports awards, including honorary sports awards, to outstanding sportspersons, teams, national sports bodies and sports administrators and any other persons.” This Framework gives effect to that mandate.

The Framework is guided by the principles of excellence, fairness, integrity, inclusivity, transparency, and accountability. It recognises that sport awards serve not only to honour achievement but also to inspire future generations, promote the highest standards of sportsmanship, and foster a culture of ethical conduct.

This document is structured as a policy framework rather than a prescriptive rulebook. It sets out the principles, structures, processes, and criteria that shall govern the Namibia Annual Sport Awards. Detailed operational procedures, including nomination forms and scoring matrices, are contained in the Schedules.

The Namibia Sports Commission invites all stakeholders, federations, athletes, officials, administrators, and the public, to embrace this Framework and participate in celebrating the remarkable achievements of Namibian sportspeople.

ISSUED BY

Namibia Sports Commission | Effective Date: 15 July 2026 | In accordance with: Namibia Sports Act, Act No. 12 of 2003 | Citation: NASA Framework 2026

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Page references indicate the position of each Part within the original Namibia Annual Sport Awards Framework, 2026, as issued by the Namibia Sports Commission.

PART 1

Preliminary Provisions

1. Citation and Commencement

1. This Framework shall be cited as the Namibia Annual Sport Awards Framework, 2026 ("the Framework").
2. This Framework shall come into effect on 15 July 2026.
3. This Framework shall apply to all Namibia Annual Sport Awards cycles commencing from the 2026 awards cycle.

2. Definitions

In this Framework, unless the context otherwise indicates:

"Act"

means the Namibia Sports Act, Act No. 12 of 2003, as amended

"Adjudication Committee"

means the committee appointed by the Namibia Sports Commission to adjudicate nominations and determine finalists and winners

"Appeal Committee"

means the appeal committee established under Section 35 of the Act

"Athlete"

means a person who has demonstrated proficiency in sport and has either successfully represented Namibia internationally and/or had a significant impact on people in sport and/or a sizeable portion of the Namibian population

"Awards"

means the Namibia Annual Sport Awards

"Chief Administrator"

means the person appointed in terms of Section 23 of the Act as the Chief Administrator of the Namibia Sport Commission

"Coach"

means a person responsible for the training, instruction, tactical guidance, and development of an athlete or team

"Commission"

means the Namibia Sport Commission established by Section 2 of the Act

"Contributor"

means a non-athlete who has made an outstanding and extraordinary contribution to sport in Namibia, including administrators, officials, volunteers, and technical personnel

"Finalist"

means a nominee shortlisted as one of the top three candidates in an award category

"Induction"

means the process of inaugurating a person into the Namibia Sport Wall of Fame

"Minister"

means the Minister responsible for sport

"National Championships"

means competitions officially sanctioned by the relevant National Federation and recognised by the Commission as the national-level competition for determining the national champion in a specific sports code

"National Federation"

means a sports body or organisation that conforms to the definition of a "national sports body" under the Act and is duly registered with the Namibia Sports Commission

"National Umbrella Sports Body"

means a registered national umbrella sports body controlling multiples of affiliated sports codes at a national or international level, duly registered with the Namibia Sport Commission

“Nominating Body”

means a National Federation, National Umbrella Sports Body, or other recognised entity entitled to submit nominations under this Framework

“Official”

means an individual tasked with overseeing and enforcing the rules of a sporting event, including umpires, referees, judges, and other competition managers

“Qualifying Period”

means the period from 1 September of the preceding year to 31 August of the year under review, as determined by the Commission

“Registered”

means registered in terms of the Act

“Safe Sport”

means the protection of athletes from all forms of abuse, harassment, and discrimination, and the promotion of athlete welfare and well-being

“Sport Administrator”

means an individual responsible for the management, organisation, governance, and administration of sport bodies, events, programmes, or federations

“Sports Code”

means a specific sport discipline

“Team”

means a group of athletes competing together in a team sport, relay, or recognised national squad representing Namibia

“Wall of Fame”

means the Namibia Sport Wall of Fame established to honour sporting legends and contributors

3. Interpretation

1. In this Framework, words importing the masculine gender shall include the feminine gender and words in the singular shall include the plural, and vice versa.
2. Headings are for convenience only and shall not affect the interpretation of this Framework.
3. In the event of any ambiguity or dispute regarding the interpretation of this Framework, the matter shall be referred to the Commission for a binding interpretation consistent with the Act.

PART 2

Objectives and Guiding Principles

4. Objectives

The objectives of the Namibia Annual Sport Awards are to:

- ✓ Recognise and reward outstanding sporting excellence by athletes, teams, officials, and sports administrators
- ✓ Promote the highest standards of sportsmanship, integrity, and ethical conduct
- ✓ Encourage participation in sport at all levels, including grassroots and development programmes
- ✓ Foster inclusivity by recognising athletes with disabilities, junior athletes, and sportswomen
- ✓ Celebrate the contributions of coaches, officials, journalists, and administrators to the development of Namibian sport
- ✓ Inspire future generations of Namibian sportspeople
- ✓ Contribute to the development of a national sport culture characterised by excellence, integrity, and inclusivity

5. Guiding Principles

The Awards shall be guided by the following principles:

EXCELLENCE

Recognising superior performance and achievement.

FAIRNESS

Ensuring equitable and transparent processes.

INTEGRITY

Upholding ethical standards and anti-doping compliance.

INCLUSIVITY

Embracing diversity, disability sport, and gender equity.

TRANSPARENCY

Publishing clear criteria, scoring matrices, and adjudication processes.

ACCOUNTABILITY

Ensuring all processes are subject to oversight and review.

REQUIREMENT

All persons involved in the administration and adjudication of the Awards shall conduct themselves in accordance with these principles.

PART 3

Legal Framework and Authority

6. Authority

1. The Namibia Annual Sport Awards are established and conducted under the authority of the Namibia Sports Commission, a statutory body established under Section 2 of the Act.
2. The Commission exercises its powers in accordance with Section 31(1) of the Act, which empowers the Commission to "give a national sports award to any person, team, sports administrator or sports body in recognition of excellent performance in sport at any level."
3. The Commission may also give honorary sports awards on the recommendation of a national sports body or national umbrella sports body.

7. Supremacy of the Act

1. This Framework shall be interpreted and applied in a manner consistent with the provisions of the Act.
2. In the event of any conflict between this Framework and the Act, the provisions of the Act shall prevail.
3. The dispute resolution provisions of this Framework shall be read and applied in accordance with Section 35 of the Act.

8. Regulatory Authority

1. The Commission may, from time to time, issue directives, guidelines, or interpretations to give effect to the provisions of this Framework.
2. Any such directives shall be consistent with this Framework and the Act.
3. The Commission may amend this Framework from time to time, provided that any amendments are published and made available to all stakeholders.

GOVERNING STATUTE

Namibia Sports Act, Act No. 12 of 2003 — the parent legislation from which the Commission, its powers, and this Framework derive their authority.

PART 4

Governance Structure

9. Namibia Sports Commission

1. The Commission has overall responsibility for the conduct and administration of the Namibia Annual Sport Awards.
2. The Commission shall endorse the final winners of each award category.
3. The Commission shall ensure that the Awards are conducted in accordance with this Framework and the Act.

10. Adjudication Committee

1. The Adjudication Committee shall be appointed by the Commission and shall serve for a period of four (4) years.
2. The Adjudication Committee shall comprise:

Adjudication Committee – Composition

Category	Representation
Athlete Representatives	25%
Sport Administrators	25%
Independent Experts	25%
Media and Academic Representatives	25%

CONFLICT OF INTEREST

Members of the Adjudication Committee must declare any conflict of interest and recuse themselves where appropriate.

Functions of the Adjudication Committee

- ✓ Shortlist nominees
- ✓ Determine finalists using the metrics scorecard
- ✓ Determine winners of each category, except the People's Choice Sports Star of the Year
- ✓ Ensure nominees with merits and exceptional records are included
- ✓ Submit recommendations to the auditors appointed by the Commission

11. Independent Awards Oversight Committee

There is established an Independent Awards Oversight Committee to enhance transparency, credibility, and accountability. The Committee shall comprise:

01

One former Olympian

02

One former Paralympian

03

One governance expert

04

One chartered accountant

05

One legal practitioner

06

One media representative

07

One sport academic

Functions of the Independent Awards Oversight Committee

- ✓ Verify all procedures
- ✓ Monitor fairness
- ✓ Approve final processes
- ✓ Review conflict of interest declarations
- ✓ Oversee the appeals process

12. Auditors

The Commission shall appoint independent auditors to:

- ✓ Verify all nominations submitted
- ✓ Verify the results of the voting
- ✓ Verify the eventual winners in each category

The auditors shall be independent and shall have no conflict of interest in relation to the Awards.

13. Secretariat

1. The Commission shall provide secretariat services for the administration of the Awards.
2. The secretariat shall be responsible for:
 - ✓ Receiving and processing nominations
 - ✓ Maintaining records and registers
 - ✓ Facilitating meetings of the Adjudication Committee and other structures
 - ✓ Public communication and stakeholder engagement

PART 5

Eligibility and Qualifying Period

14. Qualifying Period

1. The qualifying period for the Namibia Annual Sport Awards shall be 1 September of the preceding year to 31 August of the year under review.
2. Achievements attained after 31 August shall not be considered for the current awards cycle and shall be considered under the subsequent awards cycle.
3. The Commission may, in exceptional circumstances, extend the qualifying period by written notice.

KEY DATES

Qualifying Period: 1 September (preceding year) – 31 August (year under review)

15. General Eligibility Criteria

A nominee must:

- ✓ Be a Namibian citizen (except for the Coach of the Year and Journalist categories)
- ✓ Conform to the definition of a National Federation under the Act, where applicable
- ✓ Be a registered member of a National Federation recognised by the Commission, where applicable
- ✓ Have excelled during the qualifying period
- ✓ Have been awarded national colours and international participation granted by the Commission before participating in the relevant event, where applicable

DOPING COMPLIANCE

All nominees in performance-based categories must have no doping violations within the preceding five (5) years. The Commission shall verify compliance with anti-doping regulations.

SAFE SPORT COMPLIANCE

All nominees must have no pending or concluded safeguarding violations.

PART 6

Nomination Process

16. Nominating Bodies

The following bodies are entitled to submit nominations:

- ✓ National Federations duly registered with the Commission
 - ✓ National Umbrella Bodies duly registered with the Commission
 - ✓ Media Companies (for Journalist categories)
 - ✓ Namibia Sport Commission (for Chairperson's Award)
1. Only National Federations in good standing with the Commission shall be entitled to nominate candidates.
 2. Each federation shall be allocated unique portal access credentials to facilitate accountability and control over nominations submitted.

17. Nomination Limits

1. Sports Federations may nominate only three athletes per respective award category, except where there was exceptional performance.
2. Federations shall enter the best candidates with the best accolades in the respective categories.

18. Nomination Period

1. Nominations shall be submitted between 15 July and 31 August of the awards year.
2. No nominations shall be accepted after the closing date.
3. No amendments shall be permitted once nominations have been submitted through the portal.

19. Nomination Requirements

Nominations must be submitted through the online nomination portal at www.nscportal.org. The following documents must be submitted for each nominee:

- 1 **Nominee Biography**
A concise one-paragraph biography highlighting achievements and contributions during the qualifying period.
- 2 **International Participation Letter**
An official letter from the Commission confirming participation in international competitions.

3

Event Sanctioning Letter

A formal letter from a recognised national or international sport body confirming the event was officially sanctioned.

4

Photographs

High-resolution action photo and passport-size photo in digital format, clearly labelled with nominee's name and category.

5

Motivation Letter

A letter on the letterhead of the nominating body, signed by the Secretary-General or Chief Executive Officer, bearing the organisation's stamp.

IMPORTANT

Incomplete nomination forms shall be disqualified.

Award Categories

Section 20 of the Framework. All categories below are subject to the General Eligibility Criteria (Part 5), Doping Compliance, and Safe Sport Compliance requirements, in addition to the category-specific criteria set out here.

7.1 PERFORMANCE EXCELLENCE AWARDS (COMPETITIVE)

Sports Star of the Year

To recognise the overall best performing athlete across all categories.

NOMINATION PROCESS

National Federations nominate candidates for other categories; the Adjudication Panel determines the Sports Star from the highest-scoring athletes.

CRITERIA

- ✓ Must be nominated in any other category (this is not a nomination category)
- ✓ Gained the highest points in the quantitative and qualitative scoring system
- ✓ Produced world-class performance on national, continental, and global arenas
- ✓ Displayed reasonable code of conduct
- ✓ Complied with all applicable ethical codes
- ✓ No doping violations within the preceding five years
- ✓ Can be male or female, with or without a disability

Sportsman of the Year

To recognise the outstanding male athlete.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2.

CRITERIA

- ✓ Produced world-class performance on national, continental, and global arenas
- ✓ Continuously set world records or achieved exceptional results
- ✓ Displayed reasonable code of conduct
- ✓ Complied with all applicable ethical codes
- ✓ No doping violations within the preceding five years
- ✓ Is a Namibian citizen

Sportswoman of the Year

To recognise the outstanding female athlete.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2.

CRITERIA

- | | |
|--|--|
| ✓ Produced world-class performance on national, continental, and global arenas | ✓ Displayed reasonable code of conduct |
| ✓ Continuously set world records or achieved exceptional results | ✓ Complied with all applicable ethical codes |
| | ✓ No doping violations within the preceding five years |
| | ✓ Is a Namibian citizen |

Junior Sportsman of the Year

To recognise the outstanding male athlete under the age of 19.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2.

CRITERIA

- | | |
|--|--|
| ✓ Produced world-class performance on national, continental, and global arenas | ✓ Displayed reasonable code of conduct |
| ✓ Continuously set world records or achieved exceptional results | ✓ Complied with all applicable ethical codes |
| | ✓ No doping violations within the preceding five years |
| | ✓ Is a Namibian citizen under the age of 19 |

Junior Sportswoman of the Year

To recognise the outstanding female athlete under the age of 19.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2.

CRITERIA

- | | |
|--|--|
| ✓ Produced world-class performance on national, continental, and global arenas | ✓ Displayed reasonable code of conduct |
| ✓ Continuously set world records or achieved exceptional results | ✓ Complied with all applicable ethical codes |
| | ✓ No doping violations within the preceding five years |
| | ✓ Is a female Namibian citizen under the age of 19 |

Sportsman of the Year with a Disability

To recognise the outstanding male athlete with a disability.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2.

CRITERIA

- | | |
|--|--|
| ✓ Produced world-class performance at national, continental, and global arenas | ✓ Complied with all applicable ethical codes |
| ✓ Continuously set world records or achieved exceptional results | ✓ Is an athlete with a disability |
| ✓ Displayed reasonable code of conduct | ✓ No doping violations within the preceding five years |
| | ✓ Is a Namibian citizen |

Sportswoman of the Year with a Disability

To recognise the outstanding female athlete with a disability.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2.

CRITERIA

- | | |
|--|--|
| ✓ Produced world-class performance at national, continental, and global arenas | ✓ Complied with all applicable ethical codes |
| ✓ Continuously set world records or achieved exceptional results | ✓ Is an athlete with a disability |
| ✓ Displayed reasonable code of conduct | ✓ No doping violations within the preceding five years |
| | ✓ Is a Namibian citizen |

Junior Sportsman of the Year with a Disability

To recognise the outstanding male athlete with a disability under the age of 19.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2.

CRITERIA

- | | |
|--|--|
| ✓ Produced world-class performance at national, continental, and global arenas | ✓ Complied with all applicable ethical codes |
| ✓ Continuously set world records or achieved exceptional results | ✓ Is an athlete with a disability |
| ✓ Displayed reasonable code of conduct | ✓ No doping violations within the preceding five years |
| | ✓ Is a Namibian citizen under the age of 19 |

Junior Sportswoman of the Year with a Disability

To recognise the outstanding female athlete with a disability under the age of 19.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2.

CRITERIA

- ✓ Produced world-class performance at national, continental, and global arenas
- ✓ Continuously set world records or achieved exceptional results
- ✓ Displayed reasonable code of conduct
- ✓ Complied with all applicable ethical codes
- ✓ Is an athlete with a disability
- ✓ No doping violations within the preceding five years
- ✓ Is a Namibian citizen under the age of 19

Sport Team of the Year

To recognise the outstanding national team or club team.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 3.

CRITERIA

- ✓ Produced extraordinary consistency in performance
- ✓ Conquered against all odds with limited resources
- ✓ Proven essential values of teamwork and excellence
- ✓ Displayed reasonable code of conduct
- ✓ Complied with all applicable ethical codes
- ✓ Comprised of Namibian citizens
- ✓ No doping violations within the team during the qualifying period
- ✓ Plied his or her trade in the Republic of Namibia

Coach of the Year

To recognise the outstanding coach who has developed athletes and achieved excellence.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2 (adapted for coaches).

CRITERIA

- ✓ Produced world-class results internationally or set benchmarks locally
- ✓ Demonstrated that coached athletes/teams are disciplined and practice fair play
- ✓ Prioritised athlete welfare and safeguarding
- ✓ May not necessarily be a Namibian citizen but must have coached a Namibian athlete or team during the year under review

Umpire / Referee of the Year

To recognise the outstanding technical official.

NOMINATION PROCESS

National Federations nominate candidates.

CRITERIA

- ✓ Contributed immensely within/in sport
- ✓ Demonstrated leadership, passion, love for the sport, and fair play
- ✓ Demonstrated willingness, dedication, and organisational skills
- ✓ Submitted activity/game reports officiated during the period under review
- ✓ Demonstrated positive impact extending beyond Windhoek
- ✓ Demonstrated willingness to transfer and empower skills to fellow Namibians
- ✓ No doping or integrity violations

Federation and Community Impact of the Year

To recognise the National Federation that demonstrates excellence in governance, sport development, and meaningful community impact.

NOMINATION PROCESS

National Federations and National Umbrella Bodies nominate candidates.

SCORING

As per Schedule 4.

CRITERIA

- ✓ Recognised as a National Federation under the Act and in good standing
- ✓ Properly accounted for funds with timely reports
- ✓ Provided a clear plan for growing and developing sport in most or all regions
- ✓ Demonstrated substantial sporting achievements
- ✓ Received international awards or recognition
- ✓ Demonstrated essential values of teamwork, resilience, courage, and excellence
- ✓ Full compliance with the Act and prompt actions towards NSC directives
- ✓ Demonstrated good governance, including board effectiveness and transparency
- ✓ Demonstrated gender representation (minimum 30%) and athlete representation in decision-making
- ✓ Implemented Safe Sport policies and safeguarding practices
- ✓ No doping violations by athletes under the federation during the qualifying period
- ✓ Delivered positive, tangible, and measurable community impact that connects with the well-being of individuals and communities
- ✓ Inspired others through dedication and passion for sports development
- ✓ Best exemplified innovation, direction, and successful modelling of community values
- ✓ Demonstrated commitment to grassroots sport development and inclusion of previously disadvantaged Namibians

Sport Development Programme of the Year

To recognise the best grassroots or development programme.

NOMINATION PROCESS

National Federations and National Umbrella Bodies nominate candidates.

CRITERIA

- ✓ Delivered positive, tangible, and measurable progress at school, community, and national levels
- ✓ Addressed sports activities incorporating previously disadvantaged Namibians
- ✓ Conquered against all odds with limited resources
- ✓ Demonstrated essential values of teamwork, resilience, courage, and excellence
- ✓ Provided a clear plan for growing and developing sport in most or all regions
- ✓ Proved that beneficiaries are vouching for the programme
- ✓ Demonstrated substantial achievements

Sports Journalist of the Year

To recognise outstanding sports journalism across broadcast, print, and digital media.

ENTRY REQUIREMENTS

Format	Requirement
Broadcast (Radio & TV)	Audio or video recordings of original broadcasts (minimum 3 minutes per entry)
Print (Newspapers, magazines)	Scanned copies or PDFs of published articles
Digital (Online, social & photography)	Links to published digital content, or high-resolution images with captions

NOMINATION PROCESS

Media Companies and National Sports Federations nominate candidates. An editor's motivation letter is a prerequisite.

SCORING

As per Schedule 5.

CRITERIA

- ✓ Submission of five (5) local stories covering different sport codes in Namibia
- ✓ A piece of reporting on a major sports event or story within the African continent
- ✓ A piece of reporting on a globally significant sports event or story with international impact
- ✓ Evidence of in-depth knowledge of the sports covered
- ✓ Ability to provide insightful analysis and compelling storytelling
- ✓ Journalistic integrity, objectivity, and commitment to accurate and ethical reporting
- ✓ Each submission must include the publication or broadcast date and evidence of publication/broadcast
- ✓ Entries must be accompanied by a letter of support from the editor or news director

Professional Shining Star in the Diaspora

To recognise Namibian athletes excelling abroad.

NOMINATION PROCESS

National Federations nominate candidates.

SCORING

As per Schedule 2.

CRITERIA

- | | |
|---|--|
| ✓ Consistently performed in foreign terrain against top professionals | Produced world-class performance in an international arena |
| ✓ Has been a force to be reckoned with in foreign terrain | ✓ Continuously set world records |
| ✓ Consistently a significant member of the first team or individual sport | ✓ Displayed reasonable code of conduct |
| ✓ | ✓ Complied with all applicable ethical codes |
| | ✓ No doping violations within the preceding five years |
| | ✓ Is a Namibian citizen |

People's Choice Star of the Year

To allow the public to vote for their favourite sports star.

NOMINATION PROCESS

Any sports person shortlisted as a nominee in any category automatically qualifies as a candidate.

VOTING PROCEDURE

- | | |
|--|--|
| ✓ The public shall determine the winner via a voting line approved by the Commission | ✓ The winner shall be determined 100% by public vote |
| ✓ One round of voting only | ✓ A voting code shall be allocated to each individual finalist |
| ✓ Voting shall open on the day finalists are announced (end of October) | ✓ Each voter shall be limited to five (5) votes |
| ✓ Voting shall close at the end of the adjudication period (as determined and announced by the Commission) | ✓ A voter may give all five votes to the same nominee or spread votes among different nominees |
| | ✓ Employees of NSC, its event partners, and sponsors shall not be eligible to vote |

VERIFICATION

Auditors appointed by the Commission shall verify all nominations, the results of the voting line, and the eventual winner.

7.2 SPECIAL COMMENDATION AWARDS (HONORARY RECOGNITION)

Chairperson's Award of Excellence

To recognise exceptional acts of bravery, resilience, patriotism, and leadership in sport.

NOMINATION PROCESS

The Namibia Sports Commission nominates candidates in writing with motivation.

DETERMINATION

The Chairperson shall be advised by the NSC secretariat, who will recommend not more than three (3) candidates. The Chairperson shall be guided by sports events that have taken place in Namibia or in which Namibian teams/athletes/officials have participated.

CRITERIA

- | | |
|--|---|
| ✓ Individuals or Teams who have risen against the odds (nationally or abroad) | ✓ Displayed a high level of integrity and leadership role |
| ✓ Athletes, administrators, experts, technical staff, or executives of boards locally or internationally | ✓ Significantly excelled in a specific act of sport or service |
| ✓ Displayed acts of recognition, patriotism, bravery, and courage | ✓ Highly acknowledged and well-regarded by peers |
| | ✓ Displayed excellence and resilience at the highest possible level |

Namibia Sport Wall of Fame

To honour and reward sporting excellence by top athletes, officials, and sports contributors who have retired or made enduring contributions.

CRITERIA FOR ATHLETES

- ✓ Must be a Namibian citizen or born in Namibia
- ✓ Must have achieved greatness while representing Namibia
- ✓ Retired from active competition for at least five (5) years
- ✓ Distinguished himself/herself as a competitor
- ✓ Demonstrated exemplary values throughout career

CRITERIA FOR CONTRIBUTORS

- ✓ Made a defining contribution to sport and the nation
- ✓ No doping violations in the last five (5) years leading up to retirement
- ✓ Contributed to Namibian sport for at least ten (10) years continuously
- ✓ Demonstrated exemplary values
- ✓ Never sanctioned for doping influence or criminal charges

NOMINATION PROCESS

- ✓ Suggestions may be made by National Sports Bodies or Umbrella Bodies in good standing
- ✓ Nominations via prescribed form available at the NSC

ADJUDICATION

- ✓ Adjudication Committee appointed by NSC Board
- ✓ Serves for three (3) years
- ✓ Committee votes for up to three (3) inductees annually (tiebreaker by Chairperson)
- ✓ No obligation to induct if no suitable candidates

VETTING

Candidates shall undergo scrutiny through a vetting process in line with Section 31(1)(a)(b) read together with Section (6)(d) of the Act.

REWARDS

- ✓ Wall of Fame Trophy
- ✓ Wall of Fame Certificate
- ✓ Wall of Fame Blazer (framed for deceased inductees)
- ✓ Wall of Fame card granting free access to all NSC-affiliated sporting events
- ✓ Monetary rewards where possible

Lifetime Achievement Award

To honour long-serving contributors to Namibian sport.

NOMINATION PROCESS

Namibia Sports Commission, National Umbrella Bodies, and National Federations nominate candidates.

VETTING

Candidates shall undergo scrutiny through a vetting process in line with Section 31(1)(a)(b) read together with Section (6)(d) of the Act.

DETERMINATION

The NSC Sport Commissioners shall ultimately decide on candidates to honour from the shortlist of five (5) finalists presented by the secretariat.

CRITERIA

- | | |
|---|--|
| ✓ Over a period of 15 to 30 years or longer, dedicated his or her life to making a difference in Namibian Sport | Involved in any facet of sport as: an athlete, administrator, technical official, academic within the sports domain, manager, or coach |
| ✓ | |

Sport Administrator of the Year

To recognise the outstanding sport administrator.

NOMINATION PROCESS

National Federations and National Umbrella Bodies nominate candidates.

CRITERIA

- | | |
|--|--|
| ✓ Demonstrated excellence in sport administration | ✓ Implemented good governance practices |
| ✓ Contributed to the development and growth of sport | ✓ Contributed to athlete development and welfare |
| ✓ Demonstrated leadership and integrity | ✓ No integrity or ethical violations |

Safe Sport Award

To recognise outstanding commitment to athlete welfare and safeguarding.

NOMINATION PROCESS

National Federations and National Umbrella Bodies nominate candidates.

CRITERIA

- | | |
|---|---|
| ✓ Demonstrated substantial achievements | ✓ Demonstrates commitment to athlete welfare and well-being |
| ✓ Promotes Safe Sport and inclusion | ✓ Provides education and training on Safe Sport practices |
| ✓ Implements comprehensive safeguarding policies | ✓ Has clear reporting mechanisms for safeguarding concerns |
| ✓ Protects athletes from all forms of abuse, harassment, and discrimination | |

Fair Play Award

To recognise exceptional integrity and sportsmanship.

NOMINATION PROCESS

National Federations and National Umbrella Bodies nominate candidates.

CRITERIA

- ✓ Demonstrates exceptional integrity and sportsmanship
- ✓ Exemplifies ethical conduct and fair competition
- ✓ Shows respect for opponents, officials, and the spirit of sport

Sustainable Sport Initiative Award

To recognise environmental and social sustainability in sport.

NOMINATION PROCESS

National Federations and National Umbrella Bodies nominate candidates.

CRITERIA

- ✓ Implements environmental protection measures
- ✓ Shows resource efficiency and climate awareness
- ✓ Demonstrates community impact
- ✓ Promotes responsible event hosting

PART 8

Scoring and Adjudication Framework

21. Published Scoring Matrix

1. The scoring matrix for each award category shall be published annually before the opening of nominations.
2. The matrix shall specify:
 - ✓ The weighting of each criterion
 - ✓ The points allocation methodology
 - ✓ The competition classification definitions
 - ✓ The tie-break procedures
3. The matrix shall be approved by the Independent Awards Oversight Committee.

22. Quantitative Scoring

22.1 Competition Points Table

Competition	Base	Semi-Finals	Finals	Bronze	Silver	Gold
Olympic / Paralympic Games	30	40	60	70	80	100
World Cup	30	40	60	70	80	100
World Championships	20	30	40	50	60	80
Commonwealth Games	15	20	30	40	50	60
All-Africa Games	10	12	15	15	20	25
African Championships	5	7	10	12	15	20
Regional Games	3	5	7	9	11	13
National Championships	1	2	3	4	6	8

NOTES

Points are cumulative across the qualifying period. World Cup includes the FIFA World Cup, Cricket World Cup, Rugby World Cup, and other similarly recognised global cup competitions sanctioned by International Federations.

22.2 Individual Awards Points

Level	Base	Bronze	Silver	Gold
World	0.25	0.75	1.0	1.5
Continental	0.2	0.25	0.5	1.0
Regional	0.1	0.2	0.25	0.75
National	—	—	—	0.5
Maximum Quantitative Points				200

23. Qualitative Scoring

Criterion	Max Points
Improvement	
Competition Level (Local 0.5 / Regional 1 / International 1.5)	1.5
Ranking / Time / Distance Improvement	2.0
Technical Improvement	1.5
Subtotal	5.0
Contribution / Impact	
Local / Regional / International Impact	2.5
Subtotal	2.5
Discipline	
Conduct	2.5
Training Attendance	2.5
Subtotal	5.0
Maximum Qualitative Points	12.5

OVERALL MAXIMUM POINTS

212.5 (200 quantitative + 12.5 qualitative)

24. Adjudication Process**1 Submission of Nominations**

Nominations shall be submitted by the due date determined and announced by the Commission. Auditors shall verify the nominations upon completion of the adjudication process.

2 First Round of Adjudication

The Adjudication Committee shall determine the three (3) finalists in each category, using the metrics scorecard and published scoring matrix.

3 Second Round of Adjudication

The Adjudication Committee shall determine the winner in each category. Results shall be sent to the Commission for endorsement, and to the auditors for verification no later than one week before the main event.

4 Announcement

Subject to verification by auditors, the names of finalists and winners shall be sealed in closed envelopes. Winners shall be announced at the main event.

Tie-Break Procedures

In the event of a tie in scoring, the following tie-break procedures shall apply in sequence:

- 1. Highest International Achievement** – The nominee with the highest-level international medal/result shall prevail.
- 2. Highest Overall Points** – The nominee with the highest total points in the quantitative scoring shall prevail.
- 3. Chairperson's Casting Vote** – If still tied, the Chairperson of the Adjudication Committee shall cast a deciding vote.

PART 9

Conduct, Integrity, and Disqualification

25. Safe Sport and Integrity Verification

1. All nominees in performance-based categories must undergo Safe Sport verification, including:
 - ✓ Confirmation of no pending or concluded safeguarding violations
 - ✓ Confirmation of compliance with child protection policies where applicable
 - ✓ Confirmation of no doping violations within the preceding five (5) years
2. Nominees found to have violated Safe Sport principles shall be disqualified from the relevant award category.
3. Verification shall be conducted by the Commission in consultation with relevant authorities.

26. Doping Compliance

1. No person shall be nominated or considered for any performance-based award if they have been sanctioned for a doping offence in the preceding five (5) years.
2. This provision applies to all categories where athletic performance is the primary criterion.
3. Verification of doping compliance shall be conducted through the relevant anti-doping authorities.

27. Conflict of Interest and Recusal

1. **Declaration of Interest:** Members of the Adjudication Committee, the Awards Judges Panel, and the Appeal Committee must declare any direct or indirect interest in any nominee or nominating body.
2. **Conflict of Interest Definition:** A conflict of interest includes, but is not limited to:
 - ✓ Being a coach, manager, or family member of a nominee
 - ✓ Serving on the board of a nominee federation
 - ✓ Receiving remuneration from a nominee or nominating body
 - ✓ Having any personal, professional, or financial relationship that could reasonably be perceived as influencing impartiality
3. **Recusal:** Where a conflict exists, the member must recuse themselves from all deliberations and voting concerning that nominee.
4. **Register of Declarations:** A register of declarations must be maintained and made available for inspection by the Independent Awards Oversight Committee.

28. Disqualification

A nomination may be disqualified by the Awards Judges Panel if:

- ✓ The nominee has been found guilty of a criminal offence
- ✓ The nominee has acted in contravention of the Anti-Corruption Act, 2003 (Act No. 8 of 2003)
- ✓ The nominee has been found to have violated anti-doping regulations
- ✓ The nominee has been found to have violated Safe Sport policies
- ✓ The nomination form is incomplete or submitted after the closing date

29. Revoking of Awards

The Commission reserves the right to revoke an award if it is discovered after the ceremony that:

GROUND FOR REVOCATION

- ✓ The winner was ineligible at the time of nomination
- ✓ The winner was found to have violated anti-doping regulations or Safe Sport policies
- ✓ The winner was found to have provided false information
- ✓ The winner was found to have acted in contravention of the Act

PART 10

Dispute Resolution

30. Legal Framework

1. The dispute resolution provisions of this Framework are subject to and shall be interpreted in accordance with Section 35 of the Namibia Sports Act, Act No. 12 of 2003.
2. The statutory appeal mechanism established under the Act shall prevail over any inconsistent provisions in this Framework.

31. Request for Reasons

1. Any person who is not satisfied with a decision of the Commission, a national sports body, or a national umbrella sports body under this Framework may, within seven (7) days of the decision, request the Commission or the body to furnish that person with:
 - ✓ A copy of the record of proceedings or the minutes of the meeting in which a decision was made
 - ✓ Any documentary evidence
 - ✓ The reasons for the decision
2. Such request must be submitted in writing in accordance with Section 35(4) of the Act.

32. Appeal to the Appeal Committee

1. After receipt of the record of proceedings and reasons, the aggrieved person may, by notice in writing to the Chairperson of the Appeal Committee, appeal against the decision of the Commission, national sports body, or national umbrella sports body.
2. Such appeal must be lodged within fourteen (14) days of receipt of the record and reasons.
3. The appeal shall be made in accordance with Section 35(5) of the Act.

33. Appeal Committee

1. The Appeal Committee is established under Section 35(1) of the Act and consists of three persons appointed by the Minister:
 - ✓ A person with a legal qualification, who shall be the Chairperson
 - ✓ A person with expertise in sport
 - ✓ A person with experience in administrative matters

2. The Appeal Committee may confirm the appeal, set aside, or vary the decision of the Commission, national sports body, or national umbrella sports body.
3. The Appeal Committee must issue its decision in writing and furnish a copy to every party to the appeal.

Dispute Resolution Pathway

WITHIN 7 DAYS

Request for Reasons

Aggrieved person requests the record of proceedings, documentary evidence, and reasons for the decision.

WITHIN 14 DAYS OF RECEIPT

Notice of Appeal

Written appeal lodged with the Chairperson of the Appeal Committee under Section 35(5) of the Act.

DETERMINATION

Appeal Committee Decision

The Appeal Committee confirms, sets aside, or varies the decision, and issues its ruling in writing to all parties.

34. Transitional Provisions

1. Until any grievance has been decided by the Appeal Committee, the decision of the Awards Adjudication Panel shall be regarded as validly made or given.
2. This provision shall not derogate from the rights of any party to seek urgent relief from a court of competent jurisdiction.

PART II

Confidentiality and Transparency

35. Preservation of Secrecy

1. In accordance with Section 16 of the Act, a person who has confidential information relating to the affairs of the Commission or who obtains or has access to such information by virtue of such person's office or employment may not disclose such information to any person, except:
 - ✓ To a person who of necessity requires it for the performance of any functions or participation in the activities of the Commission
 - ✓ If the person discloses such information in the performance of any functions under the Act
 - ✓ If such information is required under any law or as evidence in any court of law
 - ✓ With the prior written approval of the Minister, the Chairperson of the Commission, or the Chief Administrator
2. This provision applies to Adjudication Committee members, officials of the Commission, aggregators, and auditors.

36. Transparency

1. Notwithstanding the confidentiality provisions, the following shall be made publicly available:
 - ✓ The published scoring matrix and criteria
 - ✓ The composition of the Adjudication Committee
 - ✓ The conflict-of-interest register (with appropriate redactions)
 - ✓ Finalist scores (published after the awards ceremony)
 - ✓ The annual "State of Namibian Sport" report (where produced)
2. The Commission shall ensure that the awards process is conducted in a manner that promotes transparency, accountability, and public trust.

PART 12

Miscellaneous Provisions

37. Amendments to the Framework

1. The Commission may, from time to time, amend this Framework.
2. Amendments shall be published and made available to all stakeholders.

38. Interpretation

1. In the event of any ambiguity or dispute regarding the interpretation of this Framework, the matter shall be referred to the Commission for a binding interpretation.
2. Such interpretation shall be consistent with the Act.

39. Severability

1. If any provision of this Framework is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

40. Governing Law

1. This Framework shall be governed by and construed in accordance with the laws of the Republic of Namibia.

SCHEDULES

Schedules

The following Schedules set out the detailed operational instruments referred to throughout this Framework, including the nomination form, scoring matrices for each category type, and the annual timeline.

SCHEDULE 1

Nomination Form

SCHEDULE 2

Scoring Matrix — Individual Athletes

SCHEDULE 3

Scoring Matrix — Teams

SCHEDULE 4

Scoring Matrix — Federation & Community Impact of the Year

SCHEDULE 5

Scoring Matrix — Journalist of the Year

SCHEDULE 6

Annual Timeline

SCHEDULE 1

Nomination Form

NAMIBIA SPORTS COMMISSION

Established in terms of the Sports Act (12 of 2003)

Tel: +264-61-246105 / 246959 | Fax: +264-61-249784

P.O. Box 86573, Eros, Namibia | Email: awards@namibiasport.org

Cnr General Murtala Mohammed Avenue and Khan Street

Name / Federation / Team / School		Year	
Award Category			
Nominee			
Attach Photo of Nominee	☐ Yes ☐ No		

NOTE

Nomination Forms not accompanied by a photo and motivation letter will automatically be disqualified.

Personal Information

Full Name	
Nationality	
Date of Birth	
Contact Number	
Email	
Physical Address	
Sport Code	
ID / Passport Number	

Nominee's Manager Contact Details

Relationship with Nominee	
Mobile	
Email	

Results / Accomplishments

NATIONAL COMPETITIONS

Competition Name	Date	Country	City	Result

INTERNATIONAL COMPETITIONS

Competition Name	Date	Country	City	Result

ANY OTHER COMPETITIONS

Competition Name	Date	Country	City	Result

MOTIVATION FOR SPORTS AWARD NOMINATION

Candidate to submit one-page document in support of their candidature. The motivation letter must be attached to the nomination form.

Nominated By

Name

Date

Title

Signature

SCHEDULE 1 (CONTINUED)

Checklist of Required Documents

Document	Check (Yes/No)
Identity Document (ID, Passport, etc.)	
Nationality of Nominee Verified	
Proof of Regional, National, International Participation	
Proof of Awards/Results Received at Competitions	
Nominees Not Self-Nominated	
Photo of Nominee Attached	
Motivation Letter Attached	
Federation/Affiliate Detail & Stamp	
Telephone Details/Email for Nominee and Manager	

SCHEDULE 2

Scoring Matrix — Individual Athletes

Quantitative Scoring

Competition	Base	Semi-Finals	Finals	Bronze	Silver	Gold
Olympic / Paralympic Games	30	40	60	70	80	100
World Cup	30	40	60	70	80	100
World Championships	20	30	40	50	60	80
Commonwealth Games	15	20	30	40	50	60
All-Africa Games	10	12	15	15	20	25
African Championships	5	7	10	12	15	20
Regional Games	3	5	7	9	11	13
National Championships	1	2	3	4	6	8

Individual Awards Points

Level	Base	Bronze	Silver	Gold
World	0.25	0.75	1.0	1.5
Continental	0.2	0.25	0.5	1.0
Regional	0.1	0.2	0.25	0.75
National	—	—	—	0.5
Maximum Quantitative Points				200

Qualitative Scoring

Criterion	Max Points
Improvement	

1.1 Competition Level (Local 0.5 / Regional 1 / International 1.5)	1.5
1.2 Ranking/Time/Distance Improvement	2.0
1.3 Technical Improvement	1.5
Subtotal	5.0
Contribution/Impact	
2.1 Local/Regional/International Impact	2.5
Subtotal	2.5
Discipline	
3.1 Conduct	2.5
3.2 Training Attendance	2.5
Subtotal	5.0
Maximum Qualitative Points	12.5

OVERALL MAXIMUM POINTS**212.5**

SCHEDULE 3

Scoring Matrix — Teams

Quantitative Scoring

Competition	Base	QF	SF	Finals	Bronze	Silver	Gold
Olympic / Paralympic Games	5	6	7	10	15	20	30
World Cup	5	6	7	10	15	20	30
World Championships	3	4	5	7	10	15	20
Commonwealth Games	2	3	4	5	7	10	15
Continental Games	2	3	4	5	7	11	17
Regional Games	1	2	3	4	6	9	13
National Championships	1	—	—	—	2	3	5

Individual Awards Points (Fair Play, Team of the Year, etc.)

Level	Base	Bronze	Silver	Gold
World	0.25	0.75	1.0	1.5
Continental	0.2	0.25	0.5	1.0
Regional	0.1	0.2	0.25	0.75
National	0.1	0.2	0.25	0.75

Qualitative Scoring — Teams

Criterion	Max Points
Improvement	
1.1 Competition Level (Local 0.5 / Regional 1 / International 1.5)	1.5
1.2 Ranking/Performance Improvement	2.0

1.3 Technical Improvement	1.5
Subtotal	5.0
Contribution/Impact	
2.1 Local/Regional/International Impact	5.0
Subtotal	5.0
Discipline	
3.1 Conduct	2.5
3.2 Training Attendance	2.5
Subtotal	5.0
Maximum Qualitative Points	15.0
OVERALL MAXIMUM POINTS	
100	

SCHEDULE 4

Scoring Matrix — Federation and Community Impact of the Year

Criterion	Weight	Max Points
1. Sporting Results	20%	20
1.1 International achievements of athletes/teams		
1.2 Continental achievements of athletes/teams		
1.3 National achievements of athletes/teams		
2. Governance	20%	20
2.1 Board effectiveness and compliance		
2.2 Transparency and accountability		
2.3 Athlete representation in decision-making		
2.4 Gender representation (minimum 30%)		
3. Financial Management	10%	10
3.1 Audit compliance		
3.2 Financial transparency		
3.3 Timely reporting		
4. Development Impact	15%	15
4.1 Grassroots programmes		
4.2 Regional reach		
4.3 Pathway development		
5. Community Impact	15%	15
5.1 Measurable community outcomes		
5.2 Inspiration and role modelling		

5.3 Inclusion of disadvantaged communities		
5.4 Grassroots sport development		
6. Gender Equity	5%	5
6.1 Gender representation in leadership		
6.2 Gender balance in participation		
7. Safe Sport Compliance	10%	10
7.1 Safeguarding policies		
7.2 Child protection		
7.3 Athlete welfare		
8. Anti-Doping Compliance	5%	5
8.1 No doping violations		
8.2 Education and testing compliance		
Total	100%	100

SCHEDULE 5

Scoring Matrix — Journalist of the Year

Entry	Excellent	Good	Satisfactory
Local Coverage (5 stories)			
Story 1 (Different Sport Code)	8	5	3
Story 2 (Different Sport Code)	8	5	3
Story 3 (Different Sport Code)	8	5	3
Story 4 (Different Sport Code)	8	5	3
Story 5 (Different Sport Code)	8	5	3
Subtotal	40	25	15
Regional Coverage	30	20	10
International Coverage	30	20	10
Investigative & Research	20	15	10
Balance & Ethics	20	15	10
Storytelling & Impact	20	15	10
Grand Total	160	110	65

SCHEDULE 6

Annual Timeline

- **15 JULY**
Official Launch
- **15 JULY**
Opening of Nominations Portal
- **31 AUGUST**
Closing of Nominations
- **SEPTEMBER**
Validation of Entries
- **OCTOBER**
Adjudication Starts
- **END OF OCTOBER**
Announcement of Finalists
- **END OF OCTOBER (FINALIST ANNOUNCEMENT DAY)**
Voting Opens — People's Choice
- **END OF ADJUDICATION PERIOD (ANNOUNCED)**
Voting Closes — People's Choice
- **21 OR 28 NOVEMBER**
Awards Ceremony

CERTIFICATION

Certification

This Framework has been reviewed, approved, and adopted by the Namibia Sports Commission in accordance with the Namibia Sports Act, Act No. 12 of 2003.

Chairperson

Namibia Sports Commission

Name

Signature

Date



Chief Administrator

Namibia Sports Commission

Name

Signature

Date

S F Mwiya
 16/07/2026



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2026

